

## University of Bristol Canoe Club Trips Policy

- Club trips may generate a small profit to contribute to the kit budget. This helps to ensure we can afford to replace any kit that gets broken on trips.
- If a club member is unable to attend a trip and cannot find a replacement person to attend in their stead, the following refund policy applies: “The club will refund as much of the product cost as possible, but not at the expense of other trip attendees”.
  - o For example, if the club had to hire a minibus for the trip capacity the individual will still be charged for this hire cost. If the individual not attending means the club pays less for food or camping, this cost can be refunded.

This policy still holds if the club is forced to cancel a trip- for example in the case of adverse weather that cannot be mitigated such as flooding.

- Club members can only attend club trips under an official capacity, by purchasing the relevant trip product in advance, unless in exceptional circumstances following the procedure stated below.
- Club members are not permitted to organise their own transport as this undercuts the cost other members are required to pay.
- If SU transport cannot supply sufficient capacity, personal transport may be arranged, however, this will be incorporated into the overall trip price, with all fuel expenses claimed.
- Exceptional circumstances include, but are not limited to: a club member currently on placement and is not travelling from the Bristol area; associate members. They are permitted to organise their own transport, but may be asked, under the discretion of the committee, to contribute to relevant trip costs such as entry, accommodation, food and transport, where they are using equipment that was supplied by the official trip transport.
- Any arrangements of personal transport must notify and be approved by the trip organiser, and a core committee representative.
- All trips will strive to be an equal cost for all attendees. In some circumstances, to be approved by the committee, a discounted price will be available for river leaders or drivers to compensate for their volunteering and expense in maintaining personal safety equipment and attendance of training courses.

Approved by UoBCC Committee 19/010/2022